



## Simplified Process Interconnection Application and Service Agreement

Legal Name and Address of Interconnecting Customer (or, Company name, if appropriate):

Customer or Company Name (print): \_\_\_\_\_  
Contact Person, if Company: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone (Daytime): \_\_\_\_\_ (Evening): \_\_\_\_\_  
Facsimile Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Alternative Contact Information (e.g., system installation contractor or coordinating company, if appropriate):

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone (Daytime): \_\_\_\_\_ (Evening): \_\_\_\_\_  
Facsimile Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Electrical Contractor Contact Information (if appropriate):

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Facility Information:

Address \_\_\_\_\_ of \_\_\_\_\_ Facility: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Electric Service Company: \_\_\_\_\_ Account Number (if applicable): \_\_\_\_\_ Meter Number (if applicable): \_\_\_\_\_

System Nameplate Rating: \_\_\_\_\_ (kW-AC) System Nameplate Capacity: \_\_\_\_\_ (kWh-AC) (if applicable)

Single \_\_\_\_\_ or Three \_\_\_\_\_ Phase

Generator/Inverter Manufacturer: \_\_\_\_\_ Model Name and Number: \_\_\_\_\_ Quantity: \_\_\_\_\_

UL 1741.1 (IEEE 1547.1) Listed? Yes \_\_\_\_\_ No \_\_\_\_\_ External Manual Disconnect: Yes \_\_\_\_\_ No \_\_\_\_\_

Energy Source: Solar  Wind  Hydro  Diesel/Oil  Natural Gas  Battery  Other \_\_\_\_\_

Wiring requirements in Section 3 of [HG&E's Distributed Generation Policy](#) have been reviewed (if applicable):

Transformer Data (if applicable, for Interconnecting Customer-Owned Transformer):

Nameplate Rating: \_\_\_\_\_ (kVA) Quantity: \_\_\_\_\_ Single \_\_\_\_\_ or Three \_\_\_\_\_

Phase Transformer Impedance: \_\_\_\_\_ (%)

*If Three Phase:*

Transformer Primary: \_\_\_\_\_ (Volts) \_\_\_\_\_ Delta \_\_\_\_\_ Wye \_\_\_\_\_ Wye Grounded \_\_\_\_\_ Wye Floating

Transformer Secondary: \_\_\_\_\_ (Volts) \_\_\_\_\_ Delta \_\_\_\_\_ Wye \_\_\_\_\_ Wye Grounded \_\_\_\_\_ Wye Floating

Interconnection Protective Relays (if applicable): \_\_\_\_\_

Estimated Install Date: \_\_\_\_\_ Estimated In-Service Date: \_\_\_\_\_

Interconnecting Customer Signature

I hereby certify that, to the best of my knowledge, all of the information provided in this application is true and I agree to the Terms and Conditions on the following page:

Customer Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Please enclose a copy of the site electrical One-Line Diagram showing the configuration of all generating facility equipment, current and potential circuits, protection and control schemes, and point of interconnection along with all associated equipment cut sheets.**

Approval to Install Facility (For Company use only)

Installation of the Facility is approved contingent upon the terms and conditions of this Agreement, and agreement to any system modifications, if required (Are system modifications required? Yes \_\_\_\_\_ No \_\_\_\_\_ To be Determined \_\_\_\_\_)

Company Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Application ID Number: \_\_\_\_\_ Company Waives inspection/Witness Test Yes  No

# INTERCONNECTION SERVICE AGREEMENT FOR DISTRIBUTED GENERATORS

## Terms & Conditions

1. Construction of the Facility. The Interconnecting Customer may proceed to construct the Facility once the Application and Agreement has been signed by Company and returned to Interconnecting Customer.
2. Interconnection and Operation. The Interconnecting Customer may operate the System and interconnect with the Company's system once the following has occurred:
  - 2.1 Terms and Conditions: Customer returns signed copy of this form to Company at address noted.
  - 2.2 Documentation: Customer submits a copy of the site electrical One-Line Diagram showing the configuration of all generating facility equipment and all associated equipment cut sheets.
  - 2.3 System Impact Study: Company may require a System Impact Study to be performed at the sole cost of the Customer.
  - 2.4 Municipal Inspection: Upon completing construction, the Interconnecting Customer will cause the System to be inspected or otherwise certified by the local electrical wiring inspector with jurisdiction.
  - 2.5 Certificate of Completion: The Interconnecting Customer returns the Certificate of Completion issued by local wiring inspector to the Company at address noted.
  - 2.6 Company has completed or waived the right to inspection. If witness test is deemed waived, customer submits photographs of installed distributed generation system and external AC disconnect switch if applicable.
  - 2.7 Company has issued Permission to Operate notice.
3. Connection Charges. Customer is subject to charges for interconnection costs. These interconnection costs are directly related to the installation of those facilities the Company deems necessary for interconnection. Costs include, but are not limited to, initial engineering evaluations, System Impact Studies, purchase and installation of additional switching, transmission, distribution, protection and communication equipment at Company's facilities, safety provisions, engineering and administration. These costs shall be paid in full by the Customer in accordance with Mass. DPU 216 G/E Company's Rules and Regulations.
4. Company Right of Inspection. Within ten (10) business days after receipt of the Certificate of Completion, the Company may, upon reasonable notice and at a mutually convenient time, conduct an inspection of the System to ensure that all equipment has been appropriately installed and that all electrical connections have been made in accordance with the Company Rules and Regulations. The Company has the right to disconnect the System in the event of improper installation or failure to return Certificate of Completion. If the Company does not inspect in 10 days or by mutual agreement of the Parties, the Witness Test is deemed waived.
5. Safe Operations and Maintenance. The Interconnecting Customer shall be fully responsible to operate, maintain, and repair the System through Good Industry Practice.
6. Access. The Company shall have access to the disconnect switch (if applicable) of the System at all times.
7. Disconnection. The Company may temporarily disconnect the System to facilitate planned or emergency Company work with appropriate notice to Interconnecting Customer.
8. Metering and Billing. All Systems approved under this Agreement qualify for Distributed Generation, as approved by HG&E from time to time, and must comply with Section 3 of the Distributed Generation Policy unless otherwise stated in a separate Energy Services Agreement. Customer agrees that they have reviewed the billing arrangement and compensation for generation as described in Section 4 of the Distributed Generation Policy. HG&E is not responsible for any incorrect information that may be provided to Interconnecting Customer by third-party installers or vendors including but not limited to payback analyses, incentives, credits, or any other forms of financial benefits the system may generate.

9. Indemnification. Interconnecting Customer and Company shall each indemnify, defend and hold the other, its directors, officers, employees and agents (including, but not limited to, Affiliates and contractors and their employees), harmless from and against all liabilities, damages, losses, penalties, claims, demands, suits and proceedings of any nature whatsoever for personal injury (including death) or property damages to unaffiliated third parties that arise out of, or are in any manner connected with, the performance of this Agreement by that party, except to the extent that such injury or damages to unaffiliated third parties may be attributable to the negligence or willful misconduct of the party seeking indemnification.

10. Limitation of Liability. Each party's liability to the other party for any loss, cost, claim, injury, liability, or expense, including reasonable attorney's fees, relating to or arising from any act or omission in its performance of this Agreement, shall be limited to the amount of direct damage actually incurred. In no event shall either party be liable to the other party for any indirect, incidental, special, consequential, or punitive damages of any kind whatsoever.

11. Termination. This Agreement may be terminated under the following conditions:

11.1. By Mutual Agreement. The Parties agree in writing to terminate the Agreement.

11.2. By Interconnecting Customer. The Interconnecting Customer may terminate this Agreement by providing written notice to Company.

11.3. By the Company. The Company may terminate this Agreement (1) if the Facility fails to operate for any consecutive 12 month period, or (2) in the event that the Facility impairs the operation of the electric distribution system or service to other customers or materially impairs the local circuit and the Interconnecting Customer does not cure the impairment.

12. Assignment/Transfer of Ownership of the Facility. This Agreement shall survive the transfer of ownership of the System to a new owner when the new owner agrees in writing to comply with the terms of this Agreement and so notifies the Company.

13. Interconnection. Interconnecting Customer agrees to Company's Rules and Regulations and any other applicable requirements or otherwise stated by Company to Interconnecting Customer in an Energy Services Agreement. Any terms and conditions defined in a separately executed Energy Services Agreement will take precedence over the Terms and Conditions of this Agreement.

**Customer Signature**

I hereby certify that I agree to the Terms and Conditions above.

Interconnecting Customer Signature: \_\_\_\_\_

Interconnecting Customer Name (Printed): \_\_\_\_\_

Date: \_\_\_\_\_

As a condition of interconnection you are required to send (e-mail preferred) a signed copy of this form to:

Name: Steve Roy  
Title: Electric Division Superintendent  
Company: City of Holyoke Gas & Electric Department  
Address: 99 Suffolk Street  
Holyoke, MA 01040  
Email: sroy@hged.com